

LIMITED VOLUNTEER AGREEMENT

Volunteer Name: _____

Address: _____

In consideration of the mutual promises and conditions stated herein, this Volunteer Agreement is made this _____ day of _____, 20____, between the City of Arvada (“Arvada”) and _____ (“Volunteer”)

1. It is agreed that Volunteer is not an employee of the City of Arvada, Colorado, and Volunteer agrees not to represent himself/herself as such.
2. Volunteer, while performing the duties described above shall be deemed to be a representative of Arvada for the limited purposes stated in this agreement, and as such, agrees to adhere to rules of conduct contained in the City of Arvada Personnel Rules and Regulations.
3. Volunteer, while providing services for Arvada, will be covered under Arvada's Volunteer Medical policy. If an accident /injury occurs while Volunteer is providing said services for Arvada, Volunteer shall immediately notify Risk Management at 720-898-7590.
4. Volunteer, while providing services for Arvada, will be covered under Arvada’s General Liability policy. If an accident/injury or confrontation occurs while Volunteer is providing said services for Arvada, Volunteer shall immediately notify Risk Management at 720-898-7590.
5. If Arvada determines, in its sole and exclusive discretion, that Volunteers work quality is not satisfactory, a violation of Personnel Rules and Regulations has occurred, that Volunteers presence is interfering with the business operation of Arvada, or that Arvada wishes to terminate this agreement in whole or in part, Arvada reserves the right to terminate Volunteer.

Volunteer Signature: _____

Date: _____

ACCEPTED BY THE CITY OF ARVADA

By _____
Volunteer Supervisor Signature

Date Accepted: _____

Human Resources use only:

SOR CHECK CLEARED: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	BACKGROUND COLO CLEAR: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
SOCIAL SECURITY # VERIFIED: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	BACKGROUND DENVER CLEAR: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
CLEARED: OTHER LOCATIONS: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	CLEARED: OTHER LOCATIONS: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Return this form to Human Resources.